



**CORNWALL COUNCIL
APPLICATION FOR PASSENGER BOAT LICENCE**

Public Health Acts Amendment Act. 1907 - Section 94 and byelaws for the Licensing of Boats, Boatmen & Others within Truro and Penryn Harbours made under the Truro Harbours Order 1883 to 1928 and Penryn Harbour Orders 1870 to 1920 together with amendment 1994.

I hereby apply for a licence to carry passengers or to hire out a vessel under the above Act

REQUESTED AREA OF OPERATION -.....

Name & Address of Owner /Managing Agent:		
Email address:		
Landline number:		
Mobile number:		
Insurance details:		
Name of Insurer:		
Policy No.:	Expiry Date:	
A copy of insurance details <i>must</i> be attached as licences will not be issued without it		

Insurance requirement: Every boat owner shall have in force for the whole of the period of the licence a valid insurance policy with an insurance company satisfactory to the Council against any claims which may be made by any passenger, hirer or any other third party. The boat owner shall request the insurance policy to endorse on each policy the Cornwall Councils interest. No licence shall be issued until such insurance policy has been produced. Insurance shall be not less than £3,000,000 in respect of any one incident and shall be renewed as may be necessary.

I understand that the submission of this application form and payment of the fee does not entitle me to operate a boat for hire until the license has been issued. I undertake to notify the Council when my boat and equipment are ready for inspection and to supply the necessary details of insurance cover along with signed certificates of seaworthiness and engine inspection. I declare that I am the owner / operator of the vessel.

Signed:	Date:
Print name:	



CERTIFICATION

Every vessel will need to have the seaworthiness of its hull and engine surveyed (with the exception of kayaks). Please ensure that this form is completed for each vessel listed on page 2 of the application.

Name of Vessel:	
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Seaworthiness of Hull

1. I certify that I have examined the above vessel and found it to be of sound and seaworthy construction and in all respects safe for the conveyance of passengers.
2. I certify that I have no interest in the ownership or operation of this vessel

Surveyor name in block capitals:			
Signed:		Date:	

Engine Survey

I certify that I have examined the machinery of the above-named vessel and found it to be of sound and safe mechanical condition.

Surveyor name in block capitals:			
Signed:		Date:	

Owners Warranty and Undertaking

I warrant that the above vessel is in every part sound and in complete repair, clean and in a stable condition and is properly equipped with all gear, tackle, machinery and other requisites for its safe management and navigation and I undertake to inform the Council of any accident, defect or damage as soon as possible.

Owner or Operators name in block capitals:			
Signed:		Date:	

The completed application form and all relevant documentation must be returned to Cornwall Council Maritime Service by emailing boatlicensing@cornwall.gov.uk and payment taken before any inspection may be arranged.



Privacy Statement – Maritime Boat & Boatman Licencing

Who will control my data?

The Data Controller for all the information you provide is Cornwall Council, New County Hall, Treyew Road, Truro TR1 3AY. Data Protection Registration Number: Z1745294

There's something I don't understand

If you need help in understanding or completing this form, please contact the Maritime Team on telephone number 01872 224231 or by emailing harbouroffice@cornwall.gov.uk

How we will use the information about you

The information you provide on this form will be used for you to apply for a Boat & Boatman Licence and will be held securely within Cornwall Council's secure network and premises and will not be processed outside of the UK. Access to your information will only be made to authorised members of staff who are required to process it for the purposes outlined in this privacy notice.

Who else will we share your information with?

Your information would only be shared after specific agreement with yourself, either by telephone, email or in writing.

How long will you keep this information for?

Your information will be kept from first application and for up to a maximum period of 6 years.

What are my data rights?

Your personal information belongs to **you** and you have the right to:

- be informed of how we will process it
- request a copy of what we hold about you and in commonly used electronic format if you wish (if you provided this to us electronically for automated processing, we will return it in the same way)
- have it amended if it's incorrect or incomplete
- have it deleted (where we do not have a legal requirement to retain it)
- withdraw your consent if you no longer wish us to process
- restrict how we process it
- object to us using it for marketing or research purposes
- object to us using it in relation to a legal task or in the exercise of an official authority
- request that a person reviews an automated decision where it has had an adverse effect on you

How do I exercise these rights?

If you would like to access any of the information we hold about you or have concerns regarding the way we have processed your information, please contact:

Data Protection Officer

Cornwall Council

County Hall

Truro

TR1 3AY Tel: 01872 326424, Email: dpo@cornwall.gov.uk

I don't agree with something

We would prefer any complaints to be made to us initially so that we have the opportunity to see if we can put things right. However, if you are unhappy with the way we have processed your information or how we have responded to your request to exercise any of your rights in relation to your data, you can raise your concerns direct with the Information Commissioner's Office Tel No. 0303 123 1113 <https://ico.org.uk/concerns/>

I confirm that I have read the information above and that I agree to my information to be used for the purpose described.