

CORNWALL COUNCIL
ST IVES HARBOUR
MOORING WAITING LIST APPLICATION FORM



Name
Address
Post Code Email.....
Telephone Mobile

Type of mooring required : Fore - Aft Running Kayak storage

Name of Boat
Length
Beam
Draft
Colour
Type of boat
Manufacturer
Propulsion

Please also provide a photograph of your boat/kayak

Use of vessel (Tick as appropriate) Private
Commercial
Full time fishing
Licensed tripping

I hereby declare that all the above statements are true and apply to join the mooring waiting list accordingly

Signed Date

Remember to include your £35.00 registration fee (non-refundable)

Please note you will only be added to the waiting list once payment has been made

Contact the harbour office to arrange payment

Return your application to:

The Harbour Office, Smeatons Pier, St Ives. TR26 1LP

T: 01736 795 018 | M: stivesharbour@cornwall.gov.uk

Please note:

- 1) Your application for a mooring will be treated in strict rotation and allocation will be made when a suitable mooring becomes available for length, beam, draft and type of vessel
- 2) Applications cannot be transferred, neither can they be sublet.
- 3) transfers involving existing mooring holders changing their boats will take priority over the list.

Privacy Statement – Maritime

Who will control my data?

The Data Controller for all the information you provide is Cornwall Council, New County Hall, Treyew Road, Truro TR1 3AY. Data Protection Registration Number: Z1745294

There's something I don't understand

If you need help in understanding or completing this form, please contact the Maritime Team on telephone number 01872 272130 or by emailing harbouroffice@cornwall.gov.uk

How we will use the information about you

The information you provide on this form will be used to contact you regarding Mooring/Maritime Facilities and will be held securely within Cornwall Council's secure network, the Maritime Asset Database and premises and will not be processed outside of the UK. Access to your information will only be made to authorised members of staff who are required to process it for the purposes outlined in this privacy notice.

Who else will we share your information with?

Your information would only be shared after specific agreement with yourself, either by telephone, email or in writing.

How long will you keep this information for?

Your information will be kept for the duration of the mooring/facilities allocation after which time it will be kept archived for 7 years for financial records.

What are my data rights?

Your personal information belongs to **you** and you have the right to:

- be informed of how we will process it
- request a copy of what we hold about you and in commonly used electronic format if you wish (if you provided this to us electronically for automated processing, we will return it in the same way)
- have it amended if it's incorrect or incomplete
- have it deleted (where we do not have a legal requirement to retain it)
- withdraw your consent if you no longer wish us to process
- restrict how we process it
- object to us using it for marketing or research purposes
- object to us using it in relation to a legal task or in the exercise of an official authority
- request that a person reviews an automated decision where it has had an adverse effect on you

How do I exercise these rights?

If you would like to access any of the information we hold about you or have concerns regarding the way we have processed your information, please contact:

Data Protection Officer

Cornwall Council

County Hall

Truro

TR1 3AY Tel: 01872 326424, Email: dpo@cornwall.gov.uk

I don't agree with something

We would prefer any complaints to be made to us initially so that we have the opportunity to see if we can put things right. However, if you are unhappy with the way we have processed your information or how we have responded to your request to exercise any of your rights in relation to your data, you can raise your concerns direct with the Information Commissioner's

Office Tel No. 0303 123 1113 <https://ico.org.uk/concerns/>

I confirm that I have read the information above and that I agree to my information to be used for the purpose described.